Chao Song

Boston, MA 02120
(857)335-7680 | song.chao1@northeastern.edu

Education

Northeastern University Boston, MA
Candidate for Bachelor of Arts Degree in Communication and Media Studies; Minor in Film Studies May, 2027
Awards: Dean's List in College of Arts, Media and Design (Spring 2024, Fall 2024, Fall 2025, Spring 2026)
Activities:
Club E-sports: Assistant executive manager for the Counter-Strike 2 collegiate competitive division at Northeastern University (Fall 2024, 2025); Team Captain

Academy of International Programs, Shenzhen Foreign Languages School Shenzhen, China
Leadership Activities:
Chief and Director of the Broadcasting Station - Hosted, edited 15 videos on topics relating to school life for the semester, viewed by over 1000 students each screening; Held and led weekly meetings to discuss topics & made plans for videos Diploma: June 2023

Experience

Links To Home Page: songchao.studio

NUTV – Northeastern Television Boston, MA
Media Manager, Videographer, and Editor Jan. 2026 - Present
- Film campus news, student interviews, community stories, and sporting events for YouTube and Instagram.
- Edit horizontal videos and vertical reels, combining interviews and supporting footage with color correction and grading to create cohesive visual stories.
- Manage video packages, graphics, and playback assets for live news and sports broadcasts, coordinating with the studio production crew.
- Operate studio cameras during live shows, adjusting framing and following production cues.
- Write news and sports scripts, translating campus issues, policy developments, and sports news into clear, accessible broadcast segments.

Mills College Art Museum at Northeastern University Oakland Campus Oakland, California
Digital Collection Assistant and Intern Conservator Jan. 2025 - June 2025
- Customized and renovated 8 shelves and 3 bays for safe, long-term and pH neutral artworks preservation condition.
- Framed and unframed, packed and unpacked more than 100 pieces of works on paper or canvas and objects for storage and exhibition purposes.
- Installed more than 40 works on paper, paintings and objects at suitable positions for 2 exhibitions.
- Painted more than 1200 square feet of museum interior walls for different exhibition themes; Adjusted lighting for specific artworks and objects; Built a custom hanging system from the museum ceiling for 1 artwork for best illustration.
- Digitalized more than 300 museum documentation, artworks and condition reports for damaged/flawed works in the system
- Pulled out and collated information 113 Native American objects for future NAGPRA program.

Dipont Education, Testbay Overseas, Shenzhen Campus Shenzhen, China
Intern and Teaching Assistant Jun. 2024 - Aug 2024
- Assessed the listening comprehension and vocabulary skills of 50+ students during daily practice sessions.
- Provided IELTS speaking practice and TOEFL feedback to over 30 students before their official exams.
- Analyzed complex sentence structures in TOEFL and SAT reading sections.
- Managed classroom activities for 5 classes of 15 students each, ensuring discipline and overseeing homework completion.
- Developed skills in effectively communicating with students, time management and prioritization, and independent evaluation of student progress.

Sechuan Media Immersion Program Chengdu, China
Internship and Team Captain August 2022
- Attended 6 different classes on traditional media and new media.
- Created promotional videos for the city, Chengdu (see link below).
- The video garnered 15,000 views within three days of posting on TikTok.
- Video: www.youtube.com/watch?v=0pwD6_K5Gio

Skills/Interest

- Final Cut Pro X, Premiere, Microsoft Word, PowerPoint, Outlook, Internet Research, Human Subject Research, Art Preservation
- Basketball, Badminton, Photography, Outing, E-Sports